



Registering is as easy as 1-2-3

Tell Us Who You Are

Please print clearly the following information as you would like it to appear on your badge.

Name _____
Organization _____
Address _____
City _____ State _____ Zip _____
Phone () _____ Fax () _____
Email _____

Choose the category which primarily identifies you.

Caregiver

- ☐ Family Day Care Provider
- ☐ Family Day Care Provider Assistant
- ☐ Teaching Staff
- ☐ Support Staff

Director/Assistant Director

- ☐ Directors
- ☐ Assistant Directors

All Others

- ☐ Federal Agency Representatives
- ☐ Property Managers
- ☐ Board Members
- ☐ Center Operators
- ☐ Other (explain) _____

Special Requirements:

Dietary

- ☐ Diabetic
- ☐ Kosher
- ☐ Muslim
- ☐ Baby/Children's Meals
- ☐ Vegetarian
- (Ovo Lacto, Vegan)

Other

Mail or Fax This Form Right Away!

MAIL or FAX completed form with payment to:

Lisa Daniels, GSA Events Specialist (7CPA)
819 Taylor Street, Room 9A24
Fort Worth, Texas 76102
Fax: (817) 978-3442

If you have any questions, please call Lisa Daniels,
GSA Events Specialist at (817) 978-7297.

Choose Your Sessions

Please fill in the circles of the activities, session

Tear off at perforation, and fax or mail completed form

Thursday, July 27

- ☐ 9:30 - 10:30 a.m. - Pre-Conference Session: Change Happens: Taking the Bite Out of Change
- ☐ 10:00 - 11:30 a.m. - SSA Nationwide Child Care Team Meeting
- ☐ 11:00 - 11:45 a.m. - Meetings with Regional Child Care Coordinators.
- ☐ 12:00 - 1:30 p.m. - Opening Luncheon
- 2:00 - 5:15 p.m. - Workshop 1 (choose one)**
 - ☐ 1. Best Practices with Parents: Working Together to Include All Families
 - ☐ 2. The Child Care Staffing Crisis: Where Are the Qualified Teachers?
- 2:00 - 3:30 p.m. - Concurrent Session 1 (choose one)**
 - ☐ 1. Child Care in the Public Buildings Service - A Discussion
 - ☐ 2. Great Expectations
- 3:45 - 5:15 p.m. - Concurrent Session 2 (choose one)**
 - ☐ 1. How to Survive a Renovation
 - ☐ 2. How, When and Why to Select a Provider
 - ☐ 3. The Federal Child Care Subsidy: What Does the Future Hold?
- 5:30 - 7:00 p.m.**
 - ☐ Evening Reception and Presentation

Friday, July 28

- 7:45 - 8:15 a.m.**
 - ☐ Continental Breakfast
- 8:30 - 10:00 a.m. - General Session: "Brain Works"**
- 10:15 - 11:45 a.m. - Concurrent Session 3 (choose one)**
 - ☐ 1. How Do Toddlers Behave and Why Do They Misbehave?
 - ☐ 2. Love Your Job: How to Make Center Directing More Satisfying
 - ☐ 3. Putting Pizzazz in Your Curriculum with Effective Storytelling
 - ☐ 4. Security: Are All Your Bases Covered?
 - ☐ 5. Fundraising and Grant Writing
 - ☐ 6. Considerations for Child Care Centers When Caring for Special Needs Children
- 12:00 - 2:00 p.m.**
 - ☐ Accreditation Awards Luncheon
- 2:15 - 5:30 p.m. - Workshop 2 (choose one)**
 - ☐ 1. Exploring Common Themes of New Program Models
 - ☐ 2. What is Your Business Sense?
 - ☐ 3. GSA Board Roles and Governance/Tax and Legal Issues for the Board of Directors (Two parts)
 - ☐ 4. Urban Playground Design

Conference registration and check-in
and continues Thursday, July

s and workshops you would like to attend.

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Saturday, July 29

7:45 - 8:15 a.m.

- Continental Breakfast

8:15 - 10:00 a.m. - Concurrent Session 4 (choose one)

- 1. Why Are Teachers (and Children) So Excited?
- 2. How Are You Directing and Supervising Staff?
- 3. Guide to Celebrating School-Agers' Development and Play
- 4. Ten Building Blocks to Successful Facility Design

- 10:15 - 11:30 a.m. - General Session: A Vision for Children

11:30 a.m. - 12:00 p.m.

- Final Thoughts and Future Directions
Directors' Appreciation Ceremony
Presentation of Awards

2:00 p.m.

- United Nations Tour
- Circle Line Boat Tour

Conference Exhibits

9:00 a.m. - 6:00 p.m. - Thursday, July 27

9:00 a.m. - 4:00 p.m. - Friday, July 28

begins Wednesday, July 26 from 4:00 to 7:00 p.m.
27 and Friday, July 28 from 8:00 a.m. to 5:00 p.m.

Fees and Payment

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Conference Fee

Early Bird (before 6/15/00)

Caregivers (exclu. Directors & Asst. Directors)	\$115
Directors & Assistant Directors	\$175
All other attendees	\$225

Regular

Caregivers (exclu. Directors & Asst. Directors)	\$140
Directors & Assistant Directors	\$200
All other attendees	\$250

Field Trip Fees

United Nations Tour	Adult	\$7.50
	Senior Citizens	\$5.50
	Children 14-18	\$4.50
	Children 5-13	\$3.50
Circle Line Boat Tour	Adult	\$16.00
	Children Under 12	\$8.00

Total Payment \$ _____

Cancellation Policy: Written cancellation must be received by the GSA Events Specialist prior to July 15, 2000 in order to receive a registration fee refund. Substitution of another individual is acceptable, under certain circumstances. For more information please call Lisa Daniels, GSA Events Specialist at (817) 978-7297.

Method of Payment

- ☐ Purchase Order/Training Authorization

Vendor: Capital Meeting Planning, Inc.

Attn: Matt Burdetsky
3222 Dye Drive
Falls Church, VA 22042
Phone: (703) 207-1703 Fax: (703) 207-1704
Tax I.D. #54-1703-253

- ☐ Check/Money Order
(make checks payable to Capital Meeting Planning, Inc.)

- ☐ Please charge my:
(CMP, Inc. will be processing credit card payments)
- ☐ Visa ☐ Master Card ☐ American Express

Credit Card Number Expiration Date

Name on Card Signature of Cardholder

You must mail/fax your registration form with payment to Lisa Daniels, who will in turn forward payment to Capital Meeting Planning, Inc. Please do not mail your registration form or payment to Capital Meeting Planning, Inc.

Capital Meeting, Inc. will be processing all registration fees for the conference.

Tear off at perforation, and fax or mail completed form